

The regular monthly meeting of the Fanwood Memorial Board of Trustees was held on December 11, 2023 at 7:06 PM at the Fanwood Memorial Library's temporary location, the Fanwood Historic Train Station, the President being in the chair and the Secretary being present. The minutes of the last meeting (November 2023) meeting were read and approved as corrected.

- Statement in accordance with NJ Open Public Meeting Law
- Roll call
  - Dan Weiss, Library Director - present
  - Trustees:
    - Jeff Banks, representing the Mayor - present
    - Jenn Coppock-Huegel - present
    - Jane Frost-Guzzo - absent
    - Nicole Haley - present
    - Ann Minski - present
    - Pat Plante - present
    - Ken Sommer - present
    - Judy Walsh - present
    - Philip Yap, the Board of Education representative – present
- Standing Committee Reports/Ad Hoc Task Forces
  - Building Committee- (Jenn, Jane, Pat)
    - Report from Kyle
    - Parking lot/extra spaces for staff?
  - Foundation Liaison (Ken)
    - Still awaiting IRS approval
  - Personnel Committee (Ken, Judy, Nicole)
    - Staff reviews are in progress
    - Children's Librarian timeline
    - Employee appreciation
- Report from Mayor Mahr
  - Book Sanctuary Resolution
  - Expected library hours including museum
- Director's/Library Services/Financial Reports
  - Library Speaker's Consortium
  - Northstar Digital Literacy Project
  - Furniture quotes
- Board unanimously approved motion to use library surplus/reserve funds for payment of the AV portion of the JCT tech quote (JCTQ7638-05 - dated Dec. 7, 2023) for an amount not to exceed \$117,000.00.
- Old Business
  - Action Items from Previous Meeting - Jenn

- Trustee Calendar - Jenn
- Strategic Plan 2024-2026
- Hiring a Children's Librarian
- Information for new trustees
- IT bid for new building - vote
- End-of-Year Staff Evaluations
- Trustee Self-Evaluations
  
- New Business
  - Board Officers
  
- Correspondence/Communications
  - Report from Friends
    - No report at this time
  - Open meeting for public input
    - No comments
  - For the good of the order
  
- Review of Action Items – Jenn
  
- Meeting Adjourned at 8:37
  - Next meeting: Monday, January 8, 2024 7:00PM at train station

Jenn Coppock-Huegel, Secretary  
Approved 1/8/2024