

The regular monthly meeting of the Fanwood Memorial Board of Trustees was held on September 11, 2023 at 7:14 PM at the Fanwood Memorial Library's temporary location, the Fanwood Historic Train Station, the President being in the chair and the Secretary being present. The minutes of the last meeting (July 2023) meeting were read and approved as corrected.

- Statement in accordance with NJ Open Public Meeting Law
- Roll call
  - Dan Weiss, Library Director - present
  - Trustees:
    - Jeff Banks, representing the Mayor - present
    - Jenn Coppock-Huegel - present
    - Jane Frost-Guzzo - present
    - Nicole Haley - present
    - Ann Minski - present
    - Pat Plante - present
    - Ken Sommer - present
    - Judy Walsh - present
    - Philip Yap, the Board of Education representative - present
- Standing Committee Reports/Ad Hoc Task Forces
  - Building Committee- (Jenn, Jane, Pat)
    - Report from Kyle
  - Foundation Liaison (Ken)
    - Bank account has been opened, paperwork has been filed
    - New members are joining and the structure is being finalized
    - Donor designations are being created
    - Interest in funding a generator for the new building
  - Personnel Committee (Ken, Judy)
    - No report at this time
- Report from Mayor Mahr
  - Sewer line is being repaired
  - Colors will be finalized this week for the interior of the Library
- Director's/Library Services/Financial Reports
  - Furniture and shelving for the new Library is being ordered
  - Technology is being decided, including security and media components
  - Website
  - LUCC Dinner and Speaker 10/25 in Cranford
- Treasurer's Report
- Old Business
  - Action Items from Previous Meeting - Jenn
  - Trustee Calendar - Jenn
  - Discussion and vote on By-laws - Ann, Jenn
    - By-laws were approved by a vote of 7 yays and 2 abstentions
  - Annual Review of Policy Manual - Ann
    - Being edited for typos and details
  - Strategic Plan 2024-2026
    - Board will read draft before next meeting for vote
- New Business

- Hiring a Children’s Librarian
- Correspondence/Communications
  - Report from Friends
    - Carol Campell gave a report
      - The Book Sale is coming up later this month
      - Programs being planned with the community
      - The Friends are welcoming new members
      - Friends are planning a “We Can’t Wait” campaign
  - Open meeting for public input
    - No comments
  - For the good of the order
- Review of Action Items - Jenn
- Meeting Adjourned at 9:23
  - Next meeting: Tuesday, October 10, 2023 7:00PM at train station

Jenn Coppock-Huegel, Secretary  
Not yet approved 9/11/2023