

The regular monthly meeting of the Fanwood Memorial Board of Trustees was held on June 12, 2023 at 7:36 PM at the Fanwood Memorial Library's temporary location, the Fanwood Historic Train Station, the President being in the chair and the Secretary being present. The minutes of the last meeting (May 2023) meeting were read and approved as corrected.

- Statement in accordance with NJ Open Public Meeting Law
- Roll call
 - Dan Weiss, Library Director - present
 - Trustees:
 - Jeff Banks, representing the Mayor - present
 - Jenn Coppock-Huegel - present
 - Jane Frost-Guzzo - present
 - (open Board seat as of 5/22/2023)
 - Ann Minski - present
 - Pat Plante - present
 - Ken Sommer - present
 - Judy Walsh - present
 - Philip Yap, the Board of Education representative - present
- Standing Committee Reports/Ad Hoc Task Forces
 - Building Committee- (Jenn, Jane, Pat) -
 - Steel is almost complete; cement to be poured for the second floor; then the steel frame will be covered
 - Beams were signed by Director and Board members
 - Foundation Task Force (Pat, Jane, Ken) -
 - Committee meeting (6/1) to work on Foundation by-laws
 - Foundation meeting (6/5) to discuss financials, status of funds currently-held by the Fanwood Foundation, start-up funds, possible liaison to Library Board
 - Next foundation meeting will be on June 20, 2023
 - Personnel Committee (Ken, Judy)
 - No updates
- Report from Mayor Mahr
 - No updates
- Director's Report/Library Services Report
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- Treasurer's Report (Pat)
- Old Business
 - Action Items from Previous Meeting - Jenn
 - Trustee Calendar - Jenn
 - Review of By-laws - Ann, Jenn
 - Annual Review of Policy Manual - Ann
 - Strategic Plan 2024-2026
 - Library Law
 - Resolution Establishing Capital Expense Plan & Reserving Funds

- Change start time for Board meetings - unanimous vote to begin at 7:00 PM beginning in September 2023.
- New Business
 - Opening on Library Board to fill seat until 12/2025
 - Hiring a Children's Librarian
- Correspondence/Communications
 - Report from Friends
 - No update
 - Open meeting for public input
 - No comments
 - For the good of the order
- Review of Action Items - Jenn
- Meeting Adjourned at 9:54
 - Next meeting: Tuesday, July 25, 2023

Jenn Coppock-Huegel, Secretary
Approved 7/25/2023