CALL TO ORDER
Ann Minski, Board President, called to order this meeting of the Fanwood Memorial Library Board of Trustees at 7:41 pm.
Those present were:
   - Dan Weiss, Library Director
   - Trustees
      - Jeff Banks, Borough Council member and liaison to the Library Board
      - Jenn Coppock-Huegel, Board Member
      - Ann Minski, Board Member
      - Pat Plante, Board Member
      - Ken Sommer, Board Member
      - Patricia Walsh, Borough Council Member
      - Carol Campbell, Friends of the Library representative
Those absent were:
   - Jane Frost-Guzzo, Board Member
   - Jason Hagman, Board Member
   - Philip Yap, the Board of Education representative and liaison to the Library Board

Ann Minski stated, “This meeting was called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was sent to the Union County Hawk (formerly The Times), Westfield, New Jersey; the Courier News, Bridgewater, New Jersey; The Star-Ledger, Newark, New Jersey; and the Alternate Press (TAPInto.net). In addition, copies of this notice were posted on the bulletin board in the Municipal Hall and filed in the Office of the Borough Clerk. Notices on the bulletin board have remained continuously posted. Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.”

SWEARING IN OF TRUSTEES
- Ken Sommer was sworn in by Ann Minski for his re-appointment 2023-2027

APPROVAL OF MINUTES
   Minutes were not approved at this meeting.

New Year Remarks from the President

Election of Officers for 2023
- President - Ann Minski
- Vice-President - Jane Frost-Guzzo
- Treasurer - Pat Plante
- Secretary - Jenn Coppock-Huegel
Ken moved to allow the slate of officers to run for more than two consecutive years. Motion approved.

Pat moved to Elect the slate of officers as listed above. Motion approved

**STANDING COMMITTEE REPORTS**

**Building Committee**
Trustee Members: Ann Minski, Pat Plante

The old building was demolished on Tuesday, January 3, 2023. Dan Weiss and Tom Kranz took pictures and video.

**Advocacy/Project PR/Fundraising Committee**
Trustee Members: Pat Plante, Jason Hagman

**Ad hoc Library Foundation Committee Report** – Jane Frost-Guzzo, Ken Sommer
Report circulated to Board members
Personnel Committee –
Trustee Members: Jane Frost-Guzzo, Jason Hagman, Ken Sommer

- The Board met in Executive session and took the following action:
  - Proposed 2023 compensation adjustments for staff that were introduced at the previous meeting were approved as presented. Dan will notify Borough.

Report from Council Representative
Trustee Member: Jeff Banks

- Heat - Antonius is getting bids on heat/air conditioning upgrades.

Director’s Report
December 2022 - Prepared by Dan Weiss
Report circulated to Board members

Library Services Report
December 2022 - Prepared by Meredith Scheiner
Report circulated to Board members

Old Business
Action items from previous meeting - Jenn
Hours of operation - Dan
New trustee - Dan
Community Room Usage Policy Committee - Ann, Jenn
Management/coordination of online presence (FML website, Facebook, Instagram, TikTok) including proofreading, fact checking - Jane
Review of Standing Committees - Ann
Review of Bylaws - Ann
Review of Policy Manual - Ann
Trustee Calendar - Jenn
Temperature in train station

New Business
- No new business

Correspondence, Communications
Report from Friends’ Representative

Carol Campell, President of the Friends of the Fanwood Memorial Library, gave the following report:

A. January 11th: Friends Board meeting.
   Agenda:
1. Book sale dates and preliminary discussion

2. More than Friends – Community partnerships (hoping to finalize a better title).

Proposed/tentative programs

a. Pizza making at Fabio’s. For 3rd, 4th and 5th graders. Tentative date in Feb.

b. Frequently asked questions: Ask the Pharmacist TBA

c. Chelsea partnership – reading and tech help

d. Realtor/financial planning program in March. TBA

B. January 29th, 4-6. Book sale Volunteer thank you. Wine and cheese.

C. Another fundraiser?

D. Portions of the Mural from the Library were saved and will be stored at the Train Station until the new Library is built. They will then be framed and hung in the new Library.

Open Meeting for Public Input

- No comments

Review of Action Items

Executive Session
Jenn moved to move into executive session to discuss employee salary and wages. Motion approved.

Pat moved to move out of executive session. Motion approved.

Meeting Adjournment
Jenn moved to adjourn. Motion approved.
Meeting adjourned at 9:26 PM

Respectfully submitted by Jenn Coppock-Huegel