

Minutes from Library Board of Trustees Meeting
Monday, February 13, 2023

The regular monthly meeting of the Fanwood Memorial Board of Trustees was held on February 13, 2023 at 7:30 PM at the Fanwood Memorial Library's temporary location, the Fanwood Historic Train Station, the President being in the chair and the Secretary being present. The minutes of the December 2022 meeting were read and approved as corrected. The minutes of the last meeting (January 2023) were read and approved as corrected.

- Statement in accord with NJ Open Public Meeting Law
- Roll call
 - Dan Weiss, Library Director
 - Trustees:
 - Colleen Mahr, Mayor – present
 - Jeff Banks – present
 - Jenn Coppock-Huegel - present
 - Jane Frost-Guzzo - present
 - Jason Hagman - present
 - Ann Minski - present
 - Pat Plante - present
 - Ken Sommer - present
 - Philip Yap, the Board of Education representative - present
 - **new trustee not yet sworn in**
- Committee reports
 - Building Committee - Ann, Pat
 - Community Room Usage Task Force - Ann, Jenn
- Advocacy/Project PR/Fundraising - Pat, Jason
 - Foundation Task Force - Pat, Jane, Ken
- Personnel - Jane, Jason, Ken
- Director's report
- Treasurer's report
- Circulation report
- Young Adult Activities report
- Children's department report
- Old Business
 - Action items from previous meeting - Jenn
 - Management/coordination of online presence (FML website, Facebook, Instagram, TikTok) including proofreading, fact checking-Jane
 - Review of Standing Committees-Ann
 - Review of Bylaws-Ann, Jenn

- Annual review of Policy Manual-Ann
- Trustee Calendar-Jenn
- Temperature in train station-Jeff
- New business
 - Staff Recognition
 - Excess Funds
 - Periodicals
- Correspondence, communications
 - Report from Friends - Carol Campell

The meeting adjourned at 9:11 P.M.

Jenn Coppock-Huegel, Secretary

Not yet approved 2/13/2023